

Annex I

SPECIFIC COOPERATION AGREEMENT FOR THE DEVELOPMENT OF INTERNSHIPS IN WORK CENTRES

AGREEMENT No

Of the first part,

Mr/s., with ID or equivalent document as head teacher of the vocational center, with identification code centre, placed in (street, nº, city), province of, postal code, with VAT numberidentification code of the centre: , telephone:..... fax

Of the other part,

Mr/s , with ID or equivalent document..... as legal representative of the work centre (name of the company), placed in (Street/Square, number, post code, city and country) with VAT number, telephone, fax

STATE THAT

Both parties are capable and legitimized for signing this agreement. The aim of the present agreement is the collaboration between the institutions to which they represent for the development of a formative program of workplace training for specific vocational training students. The above mentioned collaboration is legally based on the article 42, number 2, of the Spanish Organic Law 2/2006, May the 3rd, of General Education (LOE).

AGREE

The present agreement of collaboration is subscribed for the development of workplace training by the students according to the in force regulation issued by the General Directorate of Vocational Training and Special Education, for the academic course/.... , and corresponding to the following studies that both parts know and respect and in accordance with the clauses that appear on the back of this document.

NAME OF THE TRAINING COURSE				CODE	
NAME OF THE TUTOR OF THE EDUCATIONAL CENTRE, Mr./Ms					
FAMILY NAME AND GIVEN NAMES	ID No.	NUMBER OF HOURS	Special Timetable*	PERIOD OF INTERNSHIP	
				BEGINNING DATE	ENDING DATE

*F: Weekends/Bank Holidays; N: Night work

The programme of formative activities to be developed by the students in the company and the document that facilities the follow-up and evaluation, will be attached to the present agreement.

Made in atof 201....	
The head teacher Signed:	The representative of the company Signed:



CLAUSES

FIRST: The student included in the present agreement will develop the planned formative activities (see attached document) at the company facilities or, of being the case, to those places where the titular company of the work centre develops its productive activities without implying employment relationship with the company.

SECOND: The company promises itself to the fulfillment of the programme of formative activities that were agreed with the educational centre, to review the programme if it was necessary, even once the training period has started and in view of the results.

THIRD: Each student will have a document for the follow-up and evaluation of the completed activities, which will be supervised by the person responsible at the company in collaboration with the tutor of the educational centre. This document will contain the most significant formative activities done in the company, with record of date and of weekly results. These weekly results will be reflected in a card of follow-up and evaluation, which will be filled in by the person responsible at the company.

FOURTH: Someone at the company should be appointed to do the task of coordinating of the formative activities to be done at the workplace, should ensure the guidance and counseling of students, facilitate the relation with the teacher-tutor of the educational centre and provide the reports that will contribute to the evaluation. For such an aim, the teacher-tutor of the educational centre should be provided with access to the company and should be helped with the task of evaluation and supervision of the process.

FIFTH: The company or collaborating entity shall not cover any work position with the students that are doing formative activities in the company, unless a working relationship is established with the corresponding economical compensation for the contracted services. In this case, it is considered that the students leave the formative programme at the workplace, and the company or collaborating delegation will communicate it to Regional Ministry of Culture, Education and University Orientation.

SIXTH: The student/s will not receive money from the company for the accomplishment of the formative activities.

SEVENTH: The present agreement would become extinct at the end of the agreed period. It could be also rescinded for any of the parties, by denunciation of any of them, which must communicate it to the other one with at least five-day anticipation, based on the some of the following reasons:

- a) Termination of activity of the teaching institution, the company or the collaborating institution.
- b) Reasons of superior force making impossible the development of the programmed activities.
- c) Non-fulfillment of the clauses established in the specific agreement of collaboration, pedagogic inadequacy of the formative practices, or violation of the rules in force in relation with the accomplishment of the programmed activities.
- d) mutual agreement between the teaching institution, adopted by its head teacher, and the company or collaborating institution. It will be also possible to rescind the agreement for a student, or group of students, by any of the signatory parts, and be excluded of the participation in the agreement for unilateral decisions of the centre, the company or collaborating institution, or both, in the following cases:

d.1.) repeated absences and/or not justified unpunctuality.

d.2.) Bad attitude, bad behavior, or lacking in progress, after hearing the interested person. In any case, the teaching institution will have to report to the provincial delegation of the Regional Ministry of Culture, Education and University Orientation about the extinction or rescission of the specific agreements of collaboration.

EIGHTH: Any contingency or accident that could happen will be gathered by the in force regulations for the school insurance and by the laws of the mutuality of such an insurance, everything without prejudice of the policy that the Regional Ministry of Culture, Education and University Orientation could sign as additional insurance about improving indemnifications, about covering hurts to third parties or civil responsibility.

NINTH: The students must always carry their ID card.

TENTH: The provincial delegation of the Regional Ministry of Culture, Education and University Orientation will send a copy of the present agreement to the Inspection of Work.

ELEVENTH: The duration of this agreement has been included in the "period of internship" part. It will not be extended.